

Step-by-Step Instructions: FFAA

Type: www.floridastudentfinancialaid.org in your internet browser

1. **Social Security Number** – needs to match school records.
2. **FLE ID** – You can skip this question.
3. **First Name** – needs to match school records.
4. **Middle Initial**
5. **Last Name** – needs to match school records.
6. **Date of Birth** – 4-digit number.
7. **High School Graduation Date** – 06/07/2021.
8. **Gender** – male or female.
9. **Ethnicity** – choose Hispanic or Non-Hispanic.
10. **Race** – select one.
11. **Street Address** - # and street name (no commas or hyphens).
12. **Apartment** – skip is none.
13. **City** – Spell out the entire city name (Example – Jacksonville).
14. **State** – Florida.
15. **Zip Code** – 5-digit zip code.
16. **Phone Number** – (at least one phone number is required).
17. **Email Address** - *REQUIRED* this is the only way you will be able to reset your username and password).
18. **VERIFY THAT YOU HAVE TYPED EVERYTHING IN CORRECTLY.**
19. **Press Submit.**
20. **Press Close.**
21. **Write down or take a picture of your User ID and Password.**
22. **Click to continue to complete your Florida Financial Aid Application.**
23. **Verify demographic information is correct.**
24. **Is Florida your state of legal residence?** - Yes.
25. **Citizenship Status** – Do you have a green card? You are an Eligible Non-Citizen.
26. **Guilty of a felony charge** - SAY NO UNLESS YOU WERE CONVICTED OF AN ADULT FELONY.
27. **Dependent child or spouse of a veteran who has been classified as deceased or 100% disabled, POW or MIA** – you will need the veteran's information if answered yes.
28. **Family affected Rosewood incident** – you will need information on that ancestor if answered yes.
29. **Hispanic American** – you will need information about country of Hispanic origin if answered yes.
30. **Farmworker** – you will need information on eligibility if answered yes.
31. **Click next.**
32. **Will you graduate or have graduated from a Florida high school, Home School, or with a GED?** – Yes.
33. **Select your Florida high school graduation option** – Public.
34. **Identify the Florida county where you attended school** – Duval.
35. **Select the Florida high school you attended** – use drop down menu to select your high school.
36. **Have you or will you have earned a baccalaureate degree prior to the fall term of the 2020-2021 academic year?** – no.
37. **What is the location and name of the primary postsecondary institution you are planning to attend?** – Please select school within the State of Florida (even if you think you're going out of state).
38. **Select the Postsecondary location and institution you plan to attend** – using the 5 drop down menus, put any state school you're interested in right now, but make sure to update by June to reflect where you will go – this will where they will send the \$\$\$.
39. **Press Next.**
40. **If you answered YES to any of the Veteran, Rosewood, Hispanic American, or Farmworker questions, you will need to enter more information in this section. If you answered no, this does not apply to you.**
41. **Read the information carefully.**
42. **Click SUBMIT.**
43. **Press Close.**



Students must submit a completed Florida Financial Aid Application (FFAA) to OSFA for programs denoted by an asterisk (*). In order to apply for State Scholarship & Grant Programs, a student must first Create a Student Account/Profile at the following link:
<http://www.floridastudentfinancialaid.org/>.

1. **Click on State Grants, Scholarships & Applications.**
2. **Click on Create a Student Account.**

Students will receive an email with their User ID and temporary password. After creating a Profile, students will have the option to continue directly to the FFAA.

Applications are available October 1, 2022.



FOR
**NEXT
STEPS
SENIORS**

Class of 2023

For Additional information:
www.duvalschools.org/schoolcounseling